

# Terms of Attendance

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Entire Agreement: This Agreement supersedes any, and all other agreements, either oral or in writing between the parties, and contains all of the covenants and agreements between the parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this agreement shall be valid or binding on either party, except that any other written agreement dated concurrent with or after this Agreement shall be valid as between the signing parties thereto.

§1. Attendees are accountable to the daily assigned Team Leader when the Instructor is not on location.

§2. Attendees are personally accountable for any loss of, or damage to, equipment.

§3. Attendees are personally accountable for any accidents, personal or material damage they may cause.

§4. Attendees are required to follow the discipline of the Academy.

§5. Attendees must maintain protocol and proper etiquette when engaged in Academy activities.

§6. Attendees are required to follow the directives and instructions given by the Instructor/Supervisor at all times while attending the course.

§7. Attendees are prohibited from entering into any restricted areas on the training premises, and outside the main training areas.

§8. Attendees must wear ID's at all times.

§9. Attendees are only permitted to carry their assigned weapons if specifically ordered to do so by the Instructor.

§10. Attendees are not allowed to carry any objects that could be considered an offensive or defensive weapon outside the dedicated training area, except when ordered by the Instructor to do so.

§11. If the Attendee is found to be engaged in, or suspected of, any actions that are in violation of local or international law, or provisions of this SOP, the above weapon restrictions, or considered a security risk, or under the influence of drugs or intoxicants, is untruthful or acts deceptively by word or deed, is determined unsuitable for further training, fails to meet the minimum requirements of the respective course, or is found to have inadequate English language capabilities; the Attendee will be subject to immediate dismissal.

§12. An Attendee who becomes injured or incapacitated, due to actions required in completing the training, in such way that it is deemed medically impossible to continue his or her participation, the Attendee is, with written proper certification from an ISA approved MD, entitled to a refund corresponding to 50% of his/her remaining value of the training course. All financial claims must be finalized within 30 days of departure, or are otherwise void.

§13. Attendees are, during the evaluation period, only allowed a maximum of 2 failed tests. An attendee accumulating an additional (3rd) failure during the tests will be considered to have failed the course as a whole and will be dismissed from further attendance immediately.

§14. An Attendee who do not complete the entire course successfully is not entitled to any form of attendance verification except a formal receipt of the tuition fee paid.

§15. If an Attendee is dismissed from further training under section 11 or 13 of this SOP, or if the Attendee decides not to complete the training, for any reason, the Attendee is not entitled to a refund of any kind.

§16. All equipment provided by the ISA Academy, and material produced or gathered by the Attendee during the training remains the property of ISA Academy, and shall be returned to the ISA Academy on termination of training.

§17. Upon payment of the course deposit, the Attendees' application becomes binding and the Attendee agrees to submit to these "Terms of Attendance" without reservation. The deposit is only refunded if ISA Academy cancels the course. If an Attendee needs to cancel or reschedule his/her participation in the course, after payment of the deposit, the Attendee may apply for another training date once, within the same calendar year as the application originally was intended for, without having to pay a new deposit, as long as this is done no later than 30 days prior to the Attendee's original scheduled attendance date.

§18. Any cancellation of attendance must be done no later than 30 days ahead of the scheduled starting date. An attendee who fails to cancel a confirmed training, or reschedule his/her attendance, 30 days in advance will be still be required to pay the full remaining course fee.

§19. The remaining amount of the course (minus the prepaid deposit) is due on the first day of training. An Attendee who fails to provide the remaining amount due, before the start of the training, will be refused access to ISA Academy or any of its resources until the amount in full have been received by ISA Academy.

§20. ISA Academy shall not be held accountable for the loss, damage or delay of training activities caused by theft, fire, storm, lightning, earthquake, flooding, national emergency, civil unrest, war, labor disputes, lock-outs, explosions, Acts of God, general cases of force majeure, acts or omissions of any government; any rules, regulations or orders issued by any governmental authority or by any officer, department, agency or instrumentality thereof or through any cause not within ISA Academy's control.

§21. Violation of this SOP may lead to verbal warning or dismissal of the Attendee at the sole discretion of the Instructor.